

George Kelly School
2017 production of
The Return of the Glass Slipper

1. ATTENDANCE

In theatre, every part is important to the success of the production. It is absolutely necessary for you to be in attendance at each of your scheduled rehearsal dates. When you are absent, it affects everyone's ability to perform the scene. If it is necessary for you to miss rehearsal due to conflict or emergency, you must notify Mrs. Austin and the cast assistant Mrs. Bunton or Mrs. Muzzi prior. Excessive absences (more than 3) will result in dismissal from the production.

2. BEHAVIOR

All cast, crew and production team members are entitled to feel safe and be respected. Everyone is expected to contribute their best effort for their own success, as well as that of the production as a whole. Everyone is expected to behave in a respectful, responsible manner, treating others as they would hope to be treated. Everyone is expected to contribute to maintaining the cleanliness and quality of the theatre and rehearsal spaces. If inappropriate behavior occurs, a production team member will speak with the student. Students will be given a fair opportunity to redirect their behavior and participate appropriately. If inappropriate behavior is continually a problem, the student's parent will be contacted, and may result in dismissal from the production.

3. REHEARSALS

Cast and crew members are expected to be on time for rehearsals and show calls. A schedule will be provided so each cast and crew member is aware of their specific rehearsal dates and times. Not all cast members will attend every rehearsal. If you are not listed on the schedule for a specific date, please do not attend the rehearsal. When additional students attend rehearsal unnecessarily, it causes distractions and disruptions to the process.

On your rehearsal dates, arrange to arrive at least 10 minutes prior to rehearsal time. If unexpected circumstances arise, you must notify Mrs. Austin, and Mrs. Bunton or Mrs. Muzzi prior to the rehearsal.

There may be time during rehearsal that you will not be needed. Cast members should bring materials to keep themselves occupied while not disturbing rehearsals that are in progress. TIP: This is also an excellent time to be practicing your lines with another cast member that is also not needed.

4. APPROPRIATE DRESS

Please wear loose, comfortable clothing that allows you to bend, stretch, run, jump, dance, etc. while at rehearsal. Please wear comfortable shoes that support and protect your feet and ankles (sneakers are recommended for initial rehearsals until suitable shoes to compliment your costume have been selected). Flip-flops and high heels are not permitted.

5. LONG DAYS

The school day begins at 8:20 am and doesn't end until 5:00pm on days that you have rehearsal. These long days require more hydration and food intake. Plan to bring a bottle of water and a small snack that you can enjoy before rehearsal. You must take care of your body so you don't end up sick or sluggish.

Keep for your records. Do not submit.

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PERMISSION FORM

All students interested in participating in this year's drama production in any capacity must complete the participate packet (below and attached), and bring it to auditions.

If you have any questions, please feel free to contact Mrs. Bekka Austin, director, via email at raustin@tusd.net.

Student's Name: _____ M: F: Birthdate: __/__/____

Grade: _____ Home Phone: _____

Parent Email: _____

Parent Name: _____

Parent Day Phone: _____

Parent Cell Phone: _____

I, _____, give permission for my child,

_____ to participate in the 2017 Kelly School Musical Production.

I understand that this will include attending after-school rehearsals (two to four times a week beginning at 3 pm and ending at 5 pm) from December through March. I understand that it is my responsibility to pick up my child promptly at the conclusion of every rehearsal. I understand that if my child has elected to audition for the show that he/she will be cast according to the best judgment of the directors/audition panel, and will support this decision, understanding that it is the best fit for my child and the overall cast. I understand that my child's name will be printed in the program for distribution to attendees, and that a video recording will be made of the production for sales and distribution. I also understand that rehearsals are closed to parents.

Parent's Signature: _____ Date: _____

Submit as part of packet to Mrs. Money in the Office by February 9th

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STUDENT CONTRACT

Acknowledgement of Policies & Expectations

I understand that I have made a commitment to be part of the 2017 George Kelly drama production, *The Return of the Glass Slipper*. I have received the rehearsal schedule and play performance dates, and I have checked all of my extra-curricular activity schedules to make absolutely sure that I am available on all performance and dress rehearsal dates. I am aware that attendance to all other rehearsals is vital to the success of the overall production, and have reported any known conflicts to rehearsal dates. I have made sure I have a way to get home after rehearsals, and that I will be picked up from Kelly School **immediately following all rehearsals**. I understand that as a member of the cast or crew of *The Return of the Glass Slipper*, I am responsible to come to rehearsals on time and that if I miss more than three rehearsals, I will not be permitted to participate in the play. I understand that I must abide by all school rules and those set forth by the directors. I understand that continually engaging in unacceptable behavior will result in my removal from the production.

Academic & Disciplinary Standing

I understand that my academic performance, as well as my disciplinary standing, may affect my participation in the play. I understand that if I am not in good academic standing in my core classes at any time during the production process that I may not be eligible to attend rehearsals until my grades return to good standing. I understand that if this results in missing too many rehearsals I may be removed from the production.

Communication

I understand that if I am absent from play practice due to an unexpected conflict or emergency, I must notify Mrs. Austin and either Mrs. Bunton or Mrs. Muzzi. I also understand that if I am unclear about anything, for any reason, I will ask Mrs. Austin to answer my question.

At-Home Practice

I understand that it is my responsibility to learn my lines for the play and to practice my lines outside of scheduled rehearsals.

Casting Agreement

I understand that casting will be conducted fairly, using a rubric evaluating system. I understand that I will be given an equal opportunity to provide my best effort during the audition process, and that I will be cast according to the knowledgeable judgment of the directors/audition panel, which will provide the best possible role for myself as an actor, and the best possible cast as a whole. I agree to play any role that is assigned to me without complaint.

Crew Member Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

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STUDENT GRADE CHECK

Students or Parents should fill out the above section and give to their classroom teacher(s). If you have multiple teachers, please list all of your classes for them and be sure all teachers sign the form putting your grade in the subject. Do not ask your teacher to fill out this form for you! They should only put a grade, comments if they wish and a signature.

Student Name: _____ Grade: _____

Am I in good academic and disciplinary standing with George Kelly School? Y N

Subject	Grade	Teacher Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Teachers: If you have any concerns, please email Rebekka Austin.

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GKES Stage Crew Teacher Recommendation

Students-please give to your Core Teacher to fill out.

*Teachers: In the interest of objective, confidential feedback, please return this form to Mrs. Austin by 2/9.

Student Name _____

Referring Teacher Name _____

We are looking for students that exhibit the qualities of the Six Pillars of Character. Please rate the student on a scale of 1 to 5 (5 being strong in that area).

Citizenship	5	4	3	2	1
Caring	5	4	3	2	1
Fairness	5	4	3	2	1
Respect	5	4	3	2	1
Trustworthiness	5	4	3	2	1
Responsibility	5	4	3	2	1

Are there reasons you feel that this student should/should not be a member of the Stage Crew? Please comment below.

Thank you for your time and input